



Individual request for an Estimate of Pension Benefits

Section 1 (to be completed by Scheme Member)

Personal Details

Full Name:			
Address:			
Post Code:			
Date of Birth:		NI Number:	
Employer:			
Employing Dept:		Pay Number:	

Estimate Details

Date of Termination:			
Reason for Termination: (please tick box)			
a) Voluntary Resignation (age 55 or above) <input type="checkbox"/>			
b) Other <input type="checkbox"/> State Reason: _____			
Signed:	Date:		

Section 2 (to be completed by Payroll Section)

Amount of Long Service Award which is pensionable: £ _____

Pensionable Pay from <u>1 April to Date of Termination</u> under 2014 Scheme		
Pensionable Pay Calculation Period:		
MAIN Section / 50/50 Section:	Appropriate Period:	Pensionable Pay: (£)
Total:		

Please return to:

P.T.O

'Final Pay Calculation' under 2008 Scheme (Please use a separate Calculation Sheet if more space is needed)		
Final Pay (including any pensionable fees or emoluments) for the period shown below		
Period	Basis for Calculation	Final Pay
Less than 365 days? <input type="checkbox"/>		
Rate of Pensionable Pay on Termination		

1. Pensionable Remuneration: Amount of pay received during the last 365 days up to date of termination on which pension contributions have been paid (or best of last 3 years).
2. If employee has ever worked on part time basis, please state hours, together with proportion of full time.

PART TIME SERVICE			
Date From	Date To	Hours Worked	Full Time Equivalent

BREAKS IN SERVICE – LEAVE OF ABSENCE/MATERNITY LEAVE WHERE PENSION CONTRIBUTIONS NOT PAID	
DATE FROM	DATE TO

Certified: _____ **Date:** _____